

# Dr PH Application

## Applicant and Employer declarations

Thank you for your interest in the Doctor of Public Health (DrPH) program offered by the School of Public Health and Community Medicine (SPHCM) @ UNSW Sydney.

All applicants and employers are required to submit this application form with the necessary supporting documentation. Please follow the below checklist:

1. Complete the DrPH Application Form
2. Attach the supporting documentation below:
  - A. Academic Transcripts of Academic Qualifications**
  - B. CV**
  - C. Referee Report from Employer**
  - D. Referee Report from (other)**  
Please refer to referee report guidelines.
  - E. Copy of Citizenship** (ie copy of passport)
  - F. Proof of English Language** (for international applicants)
3. Email all the above documentation in one PDF file to [fhl.sphcm@unsw.edu.au](mailto:fhl.sphcm@unsw.edu.au) by **5.00pm, 24 February 2020**. Incomplete or non-compliant applications will not be considered.

Please note this application process for the DrPH is only part of the application process. Once candidates are approved by the selection committee they will be given instructions on how to apply formally through Graduate Research School (GRS) at UNSW Australia.

### Application Process Timeline (approximate dates only)

15 November 2019	Applications Open
24 February 2020	Applications Close
2-6 March 2020	Shortlisting process of Applicants
6 April 2020	Interviews of Applicants
Early May 2020	Applicants advised of outcome and on how to apply to Graduate Research School
June 2020	Offer letters are sent to the DrPH students
June-July 2020	Enrolment finalised
17-21 August 2020	Compulsory week of Workshops held for DrPH students
14 September 2020	Start of T3 2020. Commencement of DrPH and Applied Research Methods (PHCM9132)

## APPLICANT INFORMATION

<b>Full Name</b>	
<b>Birth Date</b>	
<b>Address</b>	
<b>Mobile Telephone Number</b>	
<b>Work Telephone Number</b>	
<b>Personal Email Address</b>	
<b>Work Email Address</b>	

## APPLICANT EDUCATION

<b>Undergraduate Degree</b>	
<b>University</b>	
<b>Year</b>	
<b>Postgraduate Degree</b>	
<b>University</b>	
<b>Year</b>	
<b>Research Degree</b>	
<b>University</b>	
<b>Year</b>	
<b>Other Qualifications</b>	

Please ensure you append academic transcripts of the above qualifications to your application.

## APPLICANT STATEMENT

In 500 words (max) the applicant must outline why they would like to undertake the DrPH.

2019 only

# APPLICANT RESEARCH PROPOSAL

In 1000 words (maximum, excluding references) the applicant must:

- Identify a current health or health system problem/issue within your workplace to be resolved (for example, if you are an emergency department physician, you may have a problem with bed block, and may be thinking about ways to solve this and improve patient flow through your department)
- Describe the approach you would take addressing the issue (e.g. Policy review, qualitative/quantitative applied research, systematic review, program evaluation. It does not matter if you do not have research skills at this stage, but please describe your conceptual approach to what you might need to do in order to answer the question or address the problem in a scholarly way)
- How will this applied research contribute to improving health outcomes or health systems?
- Use no more than 10 references.
- Failure to adhere to these instructions may disqualify you from interview

2019 Only

## EMPLOYER INFORMATION (to be completed by employer)

Employer Name	
Employer Contact	
Work Telephone Number	
Work Email Address	

Applicant's period of service	
Applicant's job title	
Applicant's main responsibilities	

How will the proposed project assist your organisation?

How will your organisation support the applicant to undertake the required research and thesis preparation necessary to complete the DrPH over the next three years? (e.g. time to undertake projects during work hours, other support)?

Please tick to indicate the following:

- I have read the enclosed Information Statement for Employers and I support this application
- I am aware that international candidates (i.e. those who are not Australian or New Zealand residents) are required to pay course fees.

<b>Name of senior authorizing officer</b>	
<b>Signature of senior authorizing officer</b>	
<b>Date</b>	

## APPLICANT CONFIRMATION

I confirm that the information provided with this application is true and complete to the best of my knowledge. By completing and submitting this form, I consent to the personal information contained in this form being used by SPHCM for the purpose of assessing my application for the DrPH. I understand that the provision of this information is voluntary but that my application for the DrPH cannot be assessed if I do not provide this information. I understand that my personal information will be held by SPHCM and that I can submit a request for access to or amendment of any of my personal information held by SPHCM. For more information on how UNSW manages your personal information, please visit the UNSW Privacy website <https://www.legal.unsw.edu.au/compliance/privacyhome.html>.

I confirm that I understand I will be required to attend 3 yearly compulsory workshops at UNSW Kensington campus during the duration of the DrPH.

<b>Signature</b>	
<b>Date</b>	

School of Public Health and Community Medicine

# Referee Report Guidelines

For use by candidate's referee

## Referee Report on Applicant for the Future Health Leaders Program

The Future Health Leaders program is a Professional Doctor in Public Health (DrPH) offered by the School of Public Health and Community Medicine, UNSW Australia.

Referee reports will assist us to select candidates who are most suited for this program. In your report, please comment on the following:

1. The potential of the applicant to develop high level skills in:
  - **health leadership**
  - **critical thinking and analysis**
  - **independent applied research** within their professional setting.
2. The abilities of the applicant to meet the program requirements of being:
  - **highly motivated**
  - **demonstrating a high degree of intellectual independence, responsibility and accountability**
  - **possessing excellent written and oral communication skills**

Please also indicate how long have you known the candidate and in what capacity are you providing this report (e.g employer, academic supervisor etc). Please provide any further comments on any other areas that may be of relevance.

*All referee reports will be held in confidence, and may be followed up with a phone call. As referee reports are required to process the candidate's application, please send the report to the candidate at your earliest convenience. Please inform the candidate if you are unable to provide a report or if there is likely to be a delay.*